



## Community Association Neighbor Complaint

Dear Homeowner, we would like to accurately address your complaint against your neighbor. In order to do so, it is imperative for you to provide complete documentation of your complaint. Please fill out the designated sections below completely.

Property address you are complaining against:

\_\_\_\_\_

Unit/Lot #: \_\_\_\_\_

Date of occurrence: \_\_\_\_\_

Violation per Article \_\_\_\_\_ in the CC&Rs

Detailed description of complaint (please be specific and detailed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Evidence supporting your claim:  Photos  Witness  Other

If witness, list his/her contact information: \_\_\_\_\_

\_\_\_\_\_

Your Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Signature of Requesting Homeowner

Date

\*\*\*Please Note: This form may need to be included with any notification sent to your neighbor.

\*\*\*You may be required to be present at the next board meeting to support your claim.

Please make a copy of this form for your records and then mail the original and all supporting documents to our office.

Thank you.