



Complaint Against Tenant

We would like to accurately address your complaint. In order to do so, it is imperative for you to provide complete documentation of your complaint. Please fill out the designated sections below completely.

Property address where your complaint took place:

The name of the individual you are filing a complaint against: _____

Date of occurrence: _____ Time of occurrence: _____

Violation per paragraph _____ in the lease or house rule # _____

Detailed description of complaint (please be specific and detailed):

Evidence supporting your claim: Photos Witness Other

If witness, please complete below:

1st Witness Name: _____ 2nd Witness Name: _____

Address: _____ Address: _____

Signature: _____ Signature: _____

Your Name: _____

Contact Address: _____

Phone Number: _____ Email: _____

I, _____, understand that this form may be included with any notification sent to the accused and I am willing to testify in person to support WPI's enforcement.

Signature of Complaining Individual

Date

Please make a copy of this form for your records and then mail the original and all supporting documents to our office. Thank you.